



Embassy
of the Federal Republic of Germany
Khartoum

Job Vacancy

The Embassy of the Federal Republic of Germany in Khartoum is seeking as soon as possible an employee in the

Economic and Press department

Main tasks and responsibilities:

- Maintenance of the embassy website including maintenance / use of social media
- Daily Evaluation of the press
- Evaluation and analysis of business data and business news
- Collecting business and economic information
- Build and maintain business contacts
- Organizational preparation and support for business delegations
- Administrative handling of quota and theme trips

Required qualifications and experience:

- very good English and Arabic knowledge
- German language skills are an advantage
- very good computer skills (Word, Excel, Adobe)
- at least two years of professional experience, preferably in the field of economics
- absolute reliability and responsible work

Conditions of employment are based on the German Embassy's Standard Contract of Employment for Locally Employed Staff as well as on its Salary Grade for local employees.

The Federal Foreign Office is the professional advancement of women to target and expressly invites qualified women to apply.

Please send your complete application documents (CV ,letter of motivation, copies of certificates and letters of recommendation, valid ID or passport) exclusively via email and as a pdf file **by June 12, 2022** to the following address :

Embassy of the Federal Republic of Germany Khartoum
att. Head of Administration E-mail : vw-103@khar.diplo.de